

Host Node Safeguarding, MoU & themes

For church and community host leads. **Safeguarding acknowledgement comes first** — other host tools wait until you acknowledge. **Never show Need support** in this room. Hosts do not see family intake or ops support queues.

Demo: <http://localhost:3001/login>

host@sigona.local / Password123! → PCEA Sigona (demo) · start at /host/safeguarding

SAVING A GENERATION

Portal login

Ops, CSR, and Host access — routed by role after sign-in (ops_* → /admin, csr_* → /csr, host_* → /host).

Email

Password

Log in

Seed logins

- Ops: ops@sag.local / Password123!
- CSR: csr@acme.local / Password123!
- Host: host@sigona.local / Password123!

Walkthrough

1

Safeguarding (required first)

Open </host/safeguarding>. Read the commitment, check the box, confirm. Until acknowledged, other host pages redirect here.

The screenshot shows the 'Host portal' interface for a 'Sigona Host Lead'. The left sidebar contains a menu with 'Home', 'Profile', 'Activities', 'MoU', 'Themes', 'Team', and 'Safeguarding' (which is highlighted). At the bottom of the sidebar is a 'Log out' button. The main content area is titled 'Safeguarding' and includes the text 'Acknowledge SAG + host safeguarding expectations before other host screens.' Below this, a message states 'Other host screens stay locked until you acknowledge.' A paragraph explains that unsupervised 1:1 with youth is not allowed and that SAG safeguarding guidance binds programme activities. There is a checkbox labeled 'I acknowledge and agree' which is currently unchecked. Below the checkbox is a purple button labeled 'Save acknowledgement'.

24 — Safeguarding · </host/safeguarding> — always demonstrate this first.

2

Host home

</host> — node summary and verified / not-yet-verified messaging. Demo seed may show unverified until ops verifies.

The screenshot shows the 'Host portal' interface for a 'Sigona Host Lead'. The left sidebar contains a menu with 'Home' (highlighted), 'Profile', 'Activities', 'MoU', 'Themes', 'Team', and 'Safeguarding'. At the bottom of the sidebar is a 'Log out' button. The main content area is titled 'Node overview' for 'PCEA Sigona'. A message states 'Node verified by ops — publicly fundable when programmes are live.' Below this, a box displays the node details: 'ID: node_sigona', 'Location: Sigona, Kiambu', 'Verified: Yes' (with 'Yes' in a green pill), and 'Next: Profile · Activities · MoU · Themes'.

25 — Host home · </host>

3

Profile & activities

Keep node profile accurate; record activities that reflect real community work.

The screenshot shows the 'Node profile' page in the 'Host portal' for 'Sigona Host Lead'. The left sidebar contains a navigation menu with 'Home', 'Profile' (selected), 'Activities', 'MoU', 'Themes', 'Team', and 'Safeguarding'. At the bottom of the sidebar is a 'Log out' button. The main content area is titled 'Node profile' with a subtitle 'Update venue and location fields.' Below this is a 'Node verified by ops.' status bar. The form includes fields for 'Node name' (PCEA Sigona), 'Town' (Sigona), and 'County' (Kiambu). A 'Venue notes' text area contains 'Church grounds, Saturday mornings'. A 'Save' button is at the bottom of the form.

Host portal
Sigona Host Lead

Home
Profile
Activities
MoU
Themes
Team
Safeguarding

Log out

Node profile

Update venue and location fields.

Node verified by ops.

Node name
PCEA Sigona

Town
Sigona

County
Kiambu

Venue notes
Church grounds, Saturday mornings

Save

26 — Profile · /host/profile

The screenshot shows the 'Activities' page in the 'Host portal' for 'Sigona Host Lead'. The left sidebar is identical to the previous page, with 'Activities' selected in the navigation menu. The main content area is titled 'Activities' with a subtitle 'Theme slugs this node can host (stored as string[] on the node).' Below this are three activity options, each with a checkbox and a label: 'Yard Day' (checked), 'Champions Club', and 'Pathways Skills'. A 'Save activities' button is at the bottom of the form.

Host portal
Sigona Host Lead

Home
Profile
Activities
MoU
Themes
Team
Safeguarding

Log out

Activities

Theme slugs this node can host (stored as string[] on the node).

☒ **Yard Day**
yard-day

☐ **Champions Club**
champions-club

☐ **Pathways Skills**
pathways-skills

Save activities

27 — Activities · /host/activities

4

MoU checklist & themes

Work through MoU tasks; align with theme catalogue status for your node.

SAG

Host portal

Sigona Host Lead

[Home](#)
[Profile](#)
[Activities](#)
[MoU](#)
[Themes](#)
[Team](#)
[Safeguarding](#)

N

Log out

MoU checklist

Items use label/done from the API (mouItems → items).

☐ Safeguarding policy signed

☐ Venue risk assessment

☐ Volunteer roster submitted

Save checklist

28 — MoU · /host/mou

SAG

Host portal

Sigona Host Lead

[Home](#)
[Profile](#)
[Activities](#)
[MoU](#)
[Themes](#)
[Team](#)
[Safeguarding](#)

N

Log out

Themes on this node

Engagement status only — no CSR diligence packs.

THEME	STATUS
Yard Day	triage

29 — Themes · /host/themes

5

Team

/host/team — invite host roles for your node. Sim invite password: Password123!.

SAG Host portal
Sigona Host Lead

Home
Profile
Activities
MoU
Themes
Team
Safeguarding

N Log out

Team

Invite host colleagues to this node.

Email

Name (optional)

Role

host_viewer

Send invite

30 — Team · /host/team

⚠ Common mistakes

- **Skipping safeguarding** — always acknowledge before other host tools.
- **Opening Need support** — never show family intake or ops support in a Host workshop.
- **Promising fundraising before verify** — respect not-fundable-until-verified copy.
- **Using CSR login** — wrong tenant; Host Nodes live under the host portal.

Quick reference — Host

Task	Route
Login	http://localhost:3001/login
Safeguarding (first)	/host/safeguarding
Home	/host
Profile / activities	/host/profile · /host/activities
MoU / themes / team	/host/mou · /host/themes · /host/team
Public product (pre-portal)	http://localhost:3000/host-nodes
Never open	/need-support · /admin/support